

From: [Hilty, Michael](#)
To: [Getson, Jennifer](#); [Soland, Birgitte](#)
Cc: [Staley, David](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Cody, Emily](#)
Subject: History 3551
Date: Tuesday, April 26, 2022 10:37:00 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)
[image008.png](#)

Good morning,

On Monday, April 18th, the Arts and Humanities 1 Panel reviewed a distance learning request for History 3551.

The Panel unanimously approved the request with one contingency and one recommendation:

- **Contingency:** The Panel kindly asks that the course instructor remove the statement on page 1 of the course syllabus asking students to email their @gmail.com email address and to add their @osu.edu email address to the syllabus and utilize their official @osu.edu to interact with students.
 - Utilizing a non-OSU email account for interactions with students violates several OSU policies, raises significant privacy concerns, and is a violation of FERPA. For more information, please see the Information Security Control Requirements (<https://cybersecurity.osu.edu/system/files/osu.iscr.v2.1.pdf>) or The Office of Academic Affairs Policies and Procedures Handbook Volume 1 (https://oaa.osu.edu/sites/default/files/links_files/oaa-handbook-vol-1-chap-2-rev-08-2021.pdf).
- **Recommendation:** The Panel recommends adding and clarifying the following to the “Survey” assignment:
 - Clarification that the survey assignments are anonymous in nature and how, to students, these surveys are anonymous while still allowing them to receive credit for completion.
 - It is unclear whether the survey assignment includes opportunities for students to self-reflect about their progress within the course. If this is not the case, the Panel recommends adding such questions, which would further enhance the pedagogical value of the survey.

I will return History 3551 to the departmental queue via curriculum.osu.edu to address the Panel’s feedback.

Should you have any questions, please do not hesitate to reach out to David Staley, faculty Chair of the Arts and Humanities 1 Panel, or myself.

Best,
Michael



Michael Hilty

Curriculum and Assessment Assistant

ASC Curriculum and Assessment Services The College of Arts and Sciences

306 Dulles Hall, 230 Annie and John Glenn Ave, Columbus, OH 43210

614-247-6089 Office

hilty.70@osu.edu / ascas.osu.edu

Pronouns: he/him/his, they/them/theirs / Honorific: Mx.

Buckeyes consider the environment before printing.

BLACK LIVES MATTER

STOP AAPI HATE

DACA/undocumented ally



I acknowledge that the land that The Ohio State University occupies is the ancestral and contemporary territory of the Shawnee, Potawatomi, Delaware, Miami, Peoria, Seneca, Wyandotte, Ojibwe and Cherokee peoples. Specifically, the university resides on land ceded in the 1795 Treaty of Greenville and the forced removal of tribes through the Indian Removal Act of 1830. I honor the resiliency of these tribal nations and recognize the historical contexts that has and continues to affect the Indigenous peoples of this land.